


**2021-2022
SEASON**

**FAMILY
INFORMATION
PACKET**



**next stop
BROADWAY**
THE ACADEMY

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#1. CURRICULUM

ENSEMBLE CLASSES: These inspiring programs allow students to train with professionals & build self-esteem and confidence. Classes culminate with an end of season Recital. Group classes can be joined throughout season.

RECITAL DATE: WEDNESDAY / APRIL 27, 2022 / 6:00PM

NSB JUNIORS

Grades K – 2 | Thursdays 4:00 – 5:00 p.m.

- **Instructors:** Alix Roberts, Abby Nigro, Vinny Baierlein

Imaginations run wild as these young performers build their self-esteem and creativity through theatre games, body expression, dance, and singing techniques. Each class includes study in DANCE, MUSIC & DRAMA, where each child's skill level is determined and further developed. Our talented team of coaches guides our students through different activities and teaches techniques that ignite the performer inside!

SINGING FUNDAMENTALS

Grades 3 – 5 | Wednesdays 5:00 – 6:00 p.m.

- **Instructor:** Marcus Davis / **Assistant:** Jennifer Moloney

The main theme of this class is to learn more about the voice as an instrument and build the self-confidence to sing proudly. The curriculum is filled with FUN and creative exercises to learn the necessary vocal techniques; breathing, placement, harmonizing, blending, and basic music recognition. Each student's skill level is determined and further developed.

ACTING FUNDAMENTALS

Grades 3 – 5 | Wednesdays 6:00 – 7:00 p.m.

- **Instructor:** Abby Nigro / **Assistant:** Vinny Baierlein

Acting is a necessary class for those interested in developing skills to enhance the quality of their performance. The curriculum is filled with FUN and innovative exercises, which include theatre games, improv, monologue work and character studies. Each student's skill level is determined and further developed.

ACTING & IMPROV

Grades 6 & up | Wednesdays 7:00 – 8:00 p.m.

- **Instructor:** Abby Nigro / **Assistant:** Vinny Baierlein

This acting ensemble class will focus on the fundamentals of acting theory, the building blocks of modern acting, and the foundation of improvisation techniques. Students will create their own resources to become self-sufficient, intelligent, and intuitive actors. With focus on comedic timing and preparing for the role you want.

HIP HOP

Grades 3 - 6 | Tuesdays 4:00 – 5:00 p.m.

- **Instructors:** Alix Roberts / **Assistant:** Sofia Castro

Offering a structured method of learning various hip hop techniques while also promoting personal style and expression. Classes are full of fun and new choreography every week! With multiple performances locally encouraging students to strengthen their self-esteem and confidence.

COMPETITIVE HIP HOP (AUDITION ONLY)

Grades 7 & Up | Tuesdays 7:30 – 8:30 p.m.

- **Instructors:** Alix Roberts / **Assistant:** Sofia Castro

Our AWARD WINNING Competitive Hip Hop team! Train throughout the course of the season to compete in high-level dance competitions. Advanced students only. Those interested in joining the team must first audition & will be evaluated as to their skill level before being considered for the competition team. For audition information, contact the NSB Office.

BROADWAY SERIES: Our programs are developed on an independent study format so students can flourish while improving their skills. The students attend classes/rehearsals in each area of study: MUSIC, DANCE and ACTING. Casting the shows begin in early October when our production staff has the chance to assess the students' present capabilities.

Everyone gets a role as either a lead, supporting or ensemble member, which reflects each individual's current abilities as they further develop his/her own style.

Each cast member is important to the show's success and ensemble members should never feel slighted or less than important. The show is used as a vehicle to teach techniques that are more intriguing and challenging at each level.

Their strongest achievement will be their performance in a full-scale Broadway style show at the end of the season, which can only be accomplished through invigorating work and dedication.

INTO THE WOODS JR.

Grades 4 – 7 | Tuesdays & Thursdays 5:30 – 7:30 p.m.

- **Instructors:** Raquel Montesino, Alix Roberts, Abby Nigro
Assistants: Jennifer Moloney & Sofia Castro, Vinny Baierlein

Students study performing on a twice a week format to reinforce retention and to allow for the best possible work environment for our busy and hardworking students.

Techniques taught are a combination of traditional and innovative theatre. A strong emphasis is placed on character development, vocal training, dance techniques as used in musical theatre, and an overall fun and enthusiastic approach to theatre study.

Students train to be cast in rolls such as main characters, supporting characters, ensemble characters, dance & vocal teams, as well as scene crew. Every student participating performs in the show!

Be careful what you wish for, as Stephen Sondheim's and James Lapine's cockeyed fairytale comes to life in this adaptation of their groundbreaking, Tony Award-winning musical. *Into the Woods Jr.* features all of your favorite characters — Cinderella, Little Red Riding Hood, Jack (and his beanstalk) and the Witch — in this lyrically rich retelling of classic Brothers Grimm fables.

SHOW DATE: THURSDAY / APRIL 21, 2022 / 6:00pm

Sweeney Todd

THE DEMON BARBER OF FLEET STREET

Grades 8+ / Mondays 6:00 – 9:00 p.m.

- **Instructors:** Cynthia O'Brien, Sophia Beharrie, Marcus Davis, Abby Nigro

Workshops in multiple performance techniques taught by staff and visiting professionals are one of the many opportunities offered in this class. Some of

the acting techniques taught include the following: characters and their connection to emotions, needs, and relationships. Vocal training includes harmonizing, blending, music recognition and the emotional connection to the character. Dance techniques are emphasized to develop understandings of musical theatre performance. Every student participating performs in the show!

Sweeney Todd The Demon Barber of Fleet Street has become a worldwide success since being awarded eight Tony's, (including Best Musical), for its Broadway premiere. Stephen Sondheim's and Hugh Wheeler's tasty, thrilling, theatrical treat has simultaneously shocked, awed, and delighted audiences across the world. An infamous tale, *Sweeney Todd*, features some of the most chilling music ever written for the stage, this masterpiece is sure both to thrill and delight audiences.

SHOW DATE: SATURDAY / APRIL 16, 2022 / 2:00pm & 6:30pm

PRIVATE LESSONS: Prepare your audition, competition, and portfolio pieces to build your repertoire! Develop a foundation for the arts and skills necessary to succeed. If you are ready for a career, private coaching will teach you what you need to succeed in the industry.

- Recommended for Ages 8 – Adult
- Appointments pending instructor's schedule.
- **Email a completed [Private Lesson Registration Form](mailto:NextStopBroadwayCS@gmail.com) to NextStopBroadwayCS@gmail.com to be set up with one of our talented instructors**

Private Coaching is PERFECT for:

- Agency Calls
- Video Reels
- Industry Auditions
- Improving Technique
- College Interviews
- School Auditions
- Thespian Competitions and *MORE!*

- **PRIVATE VOICE:** *Half Hour & Hour Classes Available*

Private voice is a strong one on one study of the performer's vocal technique. It is a necessary class for those interested in developing the skills to improve voice and professional expertise. This class is recommended for anyone involved in singing. Private singing also includes preparation for Thespian competitions, either individual or group pieces. Private lessons are an excellent opportunity to prepare for College and professional theatre auditions.

- **PRIVATE ACTING:** *Half Hour & Hour Classes Available*

Everything an actor needs to develop the skills necessary to succeed. You'll be prepared for anything from school auditions, districts, college interviews to agency calls. If you are ready for a career, private acting will teach you what you need to know to succeed in the industry. Private acting also includes preparation for Thespian competitions, either individual or group pieces.

- **PRIVATE DANCE:** *Half Hour & Hour Classes Available*

The wide range of dance styles (Tap, Ballet, Jazz, Hip Hop) can be covered allowing students the opportunity to connect with proper terminology. These techniques are an essential part of the Musical Theatre and Dance Industry and the student will achieve a higher level of knowledge that is required for professional theatre and college auditions. All Musical performers need to develop the dance talents necessary to succeed. There is a language of its own that describes recognizable movements that are necessary to be aware of and able to perform. Suitable dance wear and proper dance shoes are necessary.

- **PRIVATE PIANO:** *Half Hour & Hour Classes Available*

Piano/Keyboard lessons for beginners focus on piano basics; learning to read notes, read rhythms, play scales, play basic chords, music theory, hand placement, and other tools essential to play any style of music. Progress is catered to each student, allowing for maximum attention and development. Intermediate lessons will progress students to the next level, teaching sight reading, accompaniment and even college prep work. Play music you are passionate about!

PRIVATE CLASS SHOWCASE DATE: TBA / APRIL 2022

#2. LOCATION

The Center (*The Coral Springs Center for the Arts*)
2855 Coral Springs Drive
Coral Springs, FL. 33065

Main Phone: 954-344-5999
Fax: 954-344-5980

Directions: Easily accessible from the Sample Road exits of the Sawgrass, I-95 and the Florida Turnpike. Coral Springs Drive is located west of University Drive and The Center is just one block south of West Sample Road.

#3. NSB OFFICE

Phone Number: 954-344-5991
Hours: Monday – Thursday / 2pm – 8pm
Email: NextStopBroadwayCS@gmail.com
Website: www.TheCenterCS.com/NSB

The NSB office is in the courtyard of the Center just past the Administration Office on the right – the door next to the stairs.

#4. BOX OFFICE

Phone Number: 954-344-5990
Hours: Monday – Friday / 10am – 3pm

The Box Office is located in the courtyard of The Center, on your left upon entering the main entrance ramp.

#5. COMMUNICATION METHODS

We want to be sure that all our families are kept up-to-date with the most important information. **Please be sure to provide us with a frequently checked E-MAIL ADRESSS so you can stay informed of all current bulletins.**

FOLLOW US ON SOCIAL MEDIA:

- www.Facebook.com/NextStopBroadwayCS
- www.Instagram.com/NextStopBroadway
- www.Twitter.com/NextStopBrdway
- www.Youtube.com/NextStopBroadwayCS
- www.TikTok.com/@NextStopBroadway

#6. TUITION

Ensemble Classes: \$80/month • **Broadway Series:** \$150/month
Private Lessons: \$45 / \$75 per class
Service Fee: \$10
All tuitions are paid directly to the Box Office.

Tuition cost is based upon an 8 month season – approx. 32 classes, including the extra rehearsals to be scheduled in preparation for recital & production dates.

When The Center is closed for holidays, breaks, etc., tuition must be paid in full as usual. We do not charge extra for months with additional weeks or when extra rehearsals are scheduled. Therefore, there will not be credit for classes missed during any month.

AUTOPAY:

Tuition payments are automatically drawn from the credit card on file between the 5th and 10th of every month until the final payment is made in April. The total cost of the program is divided into monthly payments.

NSB requires the student to attend class for at least one month before any cancellation and/or refunds will be considered. A student cannot determine if they enjoy the class from attending just once. Participating in the arts can be an intimidating and nerve-racking experience, especially in a new environment, so students need the time to find friends, feel comfortable and open up to the experience. Refunds will not be permitted for any months in which students have attended any classes.

BROADWAY SERIES:

There will be no refunds after the shows have been cast, and families are still responsible for full tuition. NSB encourages all families to realize the student is making a commitment, and this policy helps them learn to honor their obligations. Every cast member is valuable to the shows' success and ensemble members should not feel slighted or less than important.

PRIVATE CLASSES:

The first lesson (and \$10 Service Fee) is paid in advance. Tuition payments are automatically drawn from the credit card on file between the 5th and 10th of every month for all lessons taken since the last billing date.

If for ANY reason you will be missing a scheduled lesson, you must contact the NSB OFFICE at least 24 hours in advance to avoid being charged for that lesson. You must understand that when you scheduled a lesson with a private instructor, you reserved that block of time and are responsible for that time.

HOLIDAYS:

There will be no classes scheduled on the following dates: **November 11, November 24 & 25, December 20–31, and March 21–25.**

If classes are cancelled for any other reason, families will be notified via email. *Please note: Private instruction may continue on above dates unless The Center is closed or it is a National Holiday*

EXPULSION POLICY:

NSB reserves the right to drop registrants from their roster for: a) Excessive lateness and/or absence, b) Disruptive behavior, c) Non-payment of tuition or other charges.

A third major behavior infraction can lead to a student being expelled from the program with no refund of tuition given. Harmful behavior to him/herself or any other individual will not be tolerated and can lead to immediate dismissal.

BROADWAY SERIES SHOW TICKETS:

Sweeney Todd/Into The Woods: \$25 per person

\$12 student rush tickets available for purchase on day of the performance

Two tickets to one performance are included in your Broadway Series tuition. Tickets are available through the Box Office once tuition has been paid in full.

RECITAL TICKETS: \$15 per person

Tickets for the end of season Recital will be sold through the Box Office later in the season once tuition has been paid in full.

#7. MEDICAL & SIGN OUT AUTHORIZATION

[CLICK HERE TO COMPLETE MEDICAL & SIGN OUT AUTHORIZATION](#)

All families must complete the online Medical & Sign Out Authorization digital form prior to starting classes at Next Stop Broadway.

Special Needs – NSB requires families to include any emotional or physical special needs their child may experience. NSB has the right to require a specially assigned attendant to those students that may need appropriate support to be assured that all environments are accessible, and all activities are appropriate for the student to accomplish. This special attendant can be a NSB staff member hired exclusively for the student at their family's expense.

Distribution of Medicine – Students that require medication while on the facility should complete and sign a distribution authorization form. Please contact the NSB OFFICE if you are in need of a Distribution of Medicine Form.

#8. COVID COMPLIANCE

[CLICK HERE FOR COVID COMPLIANCE FORM](#)

Please submit signed forms via email to NextStopBroadwayCS@gmail.com

A Critical component of NSB's return is following all Center of Disease Control (CDC) and Department of Children and Families (DCF) guidelines to ensure providing a safe environment for our students and staff.

- All Children and Staff members will **wear masks at all times**.
- All Children and Staff members will have their temperature taken and hands sanitized upon entrance to the facility.
- All rooms, areas and items are sanitized regularly to assure all CDC safety protocols are in place.
- **There are no shared items. All students must bring with them a bag with masks, hand sanitizer, tissues, bottled water, pencils. And all other needed items required for class.**
- Social Distancing will be enforced in all classrooms (this means no physical contact between instructors to campers and campers to campers)
- Class sizes are limited to assure safety and reduce possible exposure to the virus.
- To limit exposure only registered students and staff are permitted into classroom area – Parents are requested to limit their time on site until further notice.

Please do your part and help us prevent the spread of Covid-19.

PRIOR TO ATTENDING NSB:

- Take your child's temperature every night for the 3 days leading up to classes and every day attending classes thereafter; log this for your own personal use. If your child has a temperature of 100.4 F or higher for any of those days, contact us in advance. Please also check other family members' temperatures as well to ensure optimum health on the first day they attend NSB.
- To ensure your child's safety, you should reinforce proper hand washing techniques and the avoidance of face touching. Also discuss the need to stay at a comfortable distance from everyone.
- After registering you will receive a welcome email which includes the link to the Medical, Covid Protocol, and Release Forms which must be returned via email prior to child's attending classes.
- All registrations, and tuition payments should be done online and in advance which will help to limit the amount of person-to-person contact when checking in and signing out students.

DURING CLASSES:

- All parents are to remain in their vehicles when dropping off and picking up children.
 - a. **Dropping Off:** Remain in your car and drive as far forward as possible in the front entrance driving loop and a Staff member will greet you to check student's temperature and sign them in (**Please Note: If your child has a temperature of 100.4 F or higher, they will not be allowed to attend class that day**). Please be sure your child is masked and another staff member will sanitize your child's hands and then lead them to their classroom.
 - i. Older students who are arriving on their own must be masked and will have their temperature checked and hands sanitized before they are allowed to enter the premises.
 - b. **Picking Up:** To assure your child's safe release, DCF requires, for identification purposes, that a sign must be placed in your passenger window with your child's name clearly marked. Remain in your car and drive as far forward as possible in the front entrance driving loop and a Staff member will escort your child to your car for pick up.
 - i. Older students may leave the premises on their own unless prior restrictions are reported to the NSB Office.
- If anyone displays any symptoms of illness, they will be sent home until the they have fully recovered. Symptoms include fever greater than 100.4 F, cough, difficulty with breathing or shortness of breath, chills, muscle pain, sore throat, loss of taste and smell, etc. All parents will be notified in the event that a child or employee exhibits symptoms.

AFTER ATTENDING CLASS:

- Please wipe down all items your child brings home.
- Encourage your child to use proper hand washing techniques with soap and water.
- Periodically check our child's temperature throughout the week. If your child has a temperature of 100.4 F or higher, they should not plan to attend class until their temperature is back to normal for 72 hours.

[CLICK HERE FOR MORE INFORMATION ON HOW WE ARE STAYING SAFE AT THE CENTER!](#)

#9. STAFF

Next Stop Broadway is proud that each staff member is handpicked for their talent, experience in their craft, and their ability to teach with compassion and patience. Every person on staff has a love for the arts...and most importantly, a love for working with children! All staff has been DCF (Dept. of Children & Families) fingerprinted, and background checked as well as CPR Certified.

Our talented and professional staff hails from all over the country including Los Angeles, Chicago, New York and Boston! Graduates from AADA, Boston Conservatory, Los Angeles Shorts Festival, Geoffrey Ballet and Nation Board Certified Adjudicator for the state of Florida. Our staff has trained with the best – Mikhail Baryshnikov, Sandy Meisner, Eric Morris and more!

More information about each staff member is available on our website.

Artistic Director: Cynthia O'Brien

Communications Director: Randy Koral

Music Department: Sophia Beharrie, Raquel Montesino, Marcus Davis,

Dance Department: Marcus Davis, Alix Roberts, Dawn Ketz, Jerel Brown

Acting Department: Abby Nigro, Raquel Montesino, Vinny Baierein

Assistants: Jennifer Moloney, Sofia Castro

#10. WHAT A STUDENT NEEDS

ATTIRE: Students should come to class dressed in comfortable, easy to move-in clothes. Tight jeans, short shorts or dresses are not suggested. Footwear: jazz shoes or sneakers (**NO flip flops, sandals or Heelies please**).

Clothing should not include anything suggestive, inappropriate, or include references to drugs or violence. Students may be asked to call home to replace non-acceptable items. Dance classes require proper dance footwear according to the particular dance style.

GEAR: Classes are full of high energy activities and all students should bring a bottled water with them to class.

Notebook, pencils, highlighter, recording device and a backpack or bag is also necessary to hold personal belongings and class work. Valuable items such as electronics, large amounts of cash, jewelry, etc. should be kept at home – **please note NSB & The Center cannot be responsible for lost/stolen items.**

#11. PARTICIPATION

BROADWAY SERIES: Every Student Participates!!! NSB is proud of being one of the strongest theatrical training centers in South Florida and studying here is so much more than just putting on a show. Our students will first learn the *how's* and *what's* in the technique of performance before the audition process begins. Students are casted in lead, supporting and ensemble roles. We use Broadway Series shows as a vehicle to teach technique. **Which role you are cast in is not as important as what you learn about yourself, your technique and commitment!**

AUDITIONS: Each student goes through an intensive training process prior to the start of auditions. This allows the student freedom to learn and grow, while instructors get a chance to discover their attributes in a non-threatening environment. Auditions will begin in October, where the knowledge learned will enhance and strengthen their skills. They will have ample time to learn the appropriate audition selections in each genre - dancing, acting, singing.

The student's level of understanding and ability is assessed from prior class participation, and the audition process. As student's skills are evaluated, they are cast in roles that will help highlight their assets and strengthen their weaknesses. Lead roles require a higher level of commitment and abilities and are given to our students when we think they are ready for such an intense workload.

The Academy is a training facility, and our shows are cast not by our student's personal desires, but by their needs to learn and grow as performers and people. **Ensemble involvement is a valuable skill for any performer and should never be thought of as an insult or waste of time.**

COMMITMENT & CONTRACTS: The Academy encourages all families to realize that being part of a cast is a commitment the student is making and they should honor their obligations. There will be no refunds after the shows have been cast and families will still be responsible for full tuition. Every cast member is important to the show's success and ensemble members should never feel slighted or less than important.

Dealing with Rejection: Every young performer, who is making the effort to succeed, will eventually encounter obstacles and competition.

Parents: You can help your kids not only handle these setbacks graciously, but to learn and grow from them. Your child may feel sad and rejected, but please understand that is part of performing. Not everyone can be cast in leading roles, yet **EVERYONE is an important part of the production.**

Developing their skills and having fun is the most valuable lesson obtained from being part of a production.

At any level, being cut or not selected makes individuals feel hurt, but Joel H. Fish, PhD, offers this advice on how parents can support and encourage their young performers in their home.

- **Help your child see the big picture.** There's much more to being successful in life than simply getting that particular part, however important it may seem at the time. Fish suggests that, before an audition, parents make a list together with their child of multiple goals that reflect what the experience is really about. One of those goals can be getting a lead role, but include others as well, such as having fun, trying your best, being an asset to the show and learning. Fish says, "It is important that all the eggs are not in the outcome basket, which is helpful for a child who doesn't get the lead part because he's going in with multiple definitions of success."
- **Give your child a chance to feel.** Parents can help their child cope by giving him/her 'permission' to have a normal response. Fish says, "There's a tendency for parents to rush in there and say "What part did you get?" or "don't feel bad" – sometimes we need to just let our kids know 'that must hurt,' or give them a hug, or not say anything." Parents who respond to their child not getting the part by saying "Well, they don't know what they're doing!" invalidates the child's feelings, as well as dismissing something that may be important to him/her.
- **Be self-aware parents.** Parents need to be aware of their own attitudes toward winning and losing because inevitably their children will pick up these attitudes. Fish cautions, "I believe parents are extremely well intentioned, but often have their own emotional response to their child not getting the part." Parents who display anger or immediately want to challenge the director's decision are adding an extra dimension to their child's burden. The most powerful thing is to not display displeasure with the casting results.
- **Help your child improve their skills:** Performing arts, like any talent, must be nurtured and practiced consistently to ensure the best possible results. Parents should support their child continually participating in any school or community program available, such as drama, dance, chorus and band.

Students: Rejection is a common part of your life. Rejection may not feel great, but you must learn to handle it. You can even learn to see it as an

opportunity to grow stronger. Any kind of rejection, no matter what kind (love, friends, school, etc.) should not affect how happy you are. Of course, rejection does not make you feel good, but it certainly should not take away the happiness in what you do. The real reason you feel so awful is because you think you've lost something that you NEED. The truth is, you NEED to not to let the disappointment ruin your time. Let yourself feel disappointed then LET IT GO! As long as you accept that "no" may be the answer, you can let go of your nervousness and do your best. You must learn to stop focusing on "if" they like what you are doing and just enjoy doing it.

- **Don't take it personally.** There are times in our lives when we are rejected simply because of timing. A lot of the times it has nothing to do with us but with other things surrounding the situation. So, if you got turned down, do not second guess that you are not good or that no one likes you.
- **Think positively.** It can be hard when you have been excluded but try to not let it overwhelm you. It may actually give you the time for something better! Remember that participating with your group in the ensemble is fun! Get involved and keep your mind off of how you may feel at that moment and before you realize it you'll be happy again!
- **Use the rejection as a learning moment.** If you feel that you did your best but didn't get the part, ask why. The response you get may show you what you can do to improve your performance and avoid elimination the next time. Remember that performing is a skill and that you must keep learning, trying and doing to become your best.
- **Be kind to yourself.** Being rejected is a disappointment to say the least. It can hurt to put yourself out there and then, be told "no." Don't overthink the bad news; replaying the scenario over and over again won't make you feel any better. The kindest way to treat yourself is to accept the situation and move on.
- **Have confidence in who you are.** Learn to trust that people will like you just as you are. You are working to make you the best "you" can be. When you stay kind and happy people will respond in amazing ways, and you will get to experience less rejection.
- **Know that everyone gets rejected.** There are seven billion people on this earth. We are all beautiful, unique, and different. There are times we are in demand and times we may get rejected. Acknowledge that anyone can be rejected, no matter who they are.

You may not want to face that you got rejected, but you did. Know that rejection is an emotion that all people go through.

- **Take the rejection with style and class.** Don't react loudly or blame those involved. Remember that the person rejecting you is not comfortable either. Especially at NSB where your instructors have your best interest in mind.
- **Try and try again.** Don't give up and allow this to make you forget how much you enjoy performing. A popular sales motto is that it takes twenty "no's" to get to one "yes." Many successful people were excluded several times before they hit big time! Learn from them. With it, you won't feel so bad and have a better outcome in the long run. Do not take rejection as a sign of failure. Instead, press on in your dreams!

AT HOME PRACTICES: Rehearsing at home is essential to a student's success. They should be creating and imagining their characters, reviewing their scripts, singing their songs, & dancing through their combinations. Memorizing their work is only a small percentage of the effort to be prepared for performance. The more they work, the more they will achieve.

ABSENCES: Consistent attendance is vital for a student to be successful.

If for any reason a student will be missing a class, please call or email the NSB Office ahead of time stating such. If there are numerous conflicts due to their participation in another sport or show, please talk to their instructors personally to come to an agreement. One of the reasons we rehearse only once/twice a week is to avoid conflicts in their busy schedules. Please note that the student's commitment will increase as they prepare for their shows and Saturday rehearsals are added in March.

COSTUMES: Costume fees are included into tuition price for the Broadway Series. There are certain items each student must supply: footwear, stockings, socks, certain undergarments and other additional common items. As we get closer to the show, the costumer will instruct each student if there are any items they will be responsible for.

Into The Woods students need black jazz shoes. *Sweeney Todd* footwear is dependent on the character. All actors must have their own makeup & hair care supplies.

TECHNICAL REHEARSALS: Please be aware that during the months of March & April 2022 we will be scheduling additional rehearsals in preparation for the end of season performances. These technical rehearsals are very limited in time and are MANDATORY for the success of the production.

SHOW DAY: Students are expected to arrive an hour and a half prior to curtain. They should be dressed in light-colored, easy to dress over clothes (gym shorts, tank top) so they feel comfortable changing in and out of their costumes. They should keep all their valuable items (electronics, cash, jewelry, etc.) at home. They should have a bag with their name clearly marked containing their personal items. All students should come already fully made-up, and hair done if applicable. Please be sure they have all their show items (shoes, costume pieces, proper undergarments, personal props, and any needed makeup or hair supplies) with them when they arrive. All students must have their OWN MAKEUP & HAIR CARE SUPPLIES.

#12. DIGITAL SHOW FILES

Our company will provide an on-site videographer to record each Broadway Series production as well as the end of season Recital. Families can purchase a Digital Show File USB that includes their show's performance and miscellaneous pictures and videos from the Season.

Digital Show Files will be available for purchase towards the end of the season through our online store. USB's will be available for pick up in the NSB Office approximately three weeks after the production. Families will be notified by email when they are ready.

PHOTOGRAPHY PERMISSION:

All families grant, with payment of their tuition, permission for their child's photograph to be used in our marketing materials. If you are not in agreement to this, please contact the NSB Office immediately. All recordings including video, audio, still picture, motion pictures of any event including but not limited to recitals, rehearsals, classes, demonstrations, and productions will remain property of Next Stop Broadway.

#13. STUDENT ETIQUETTE

RESPECT & COMMITMENT: Respect and commitment are important aspects of learning and growing. Students are expected to respect the facility, the staff, their fellow students, and themselves. Disrespect or disregard for our community as a whole will not be tolerated.

EXPECTED BEHAVIOR:

- Be respectful to the facility and the people. The Center is a professional facility and must be recognized as such. Never touch anyone or anything with intent to do harm.

- Be kind to your fellow students. Keep your negative attitudes to yourself. Avoid a display of temperament. Be patient and pleasant. Don't criticize others.
- Always be prepared to work. Be sure to be wearing the proper clothes and footwear.
- Have all your needed work (pencils, scripts, tape recorders, bottles of water, etc.)
- Never leave your class alone. When you are changing classes always stay together in your group. Never dawdle behind so your group unintentionally leaves you. At dismissal, exit the building with your group and stay together as you travel outside.
- If you are injured, tell your assistant and/or instructor immediately.
- Help yourself stay safe. Do not run, climb or fool around which could result in injuring yourself or anyone else.
- Never throw anything unless instructed by your teacher to do so.
- The Center is a NO GUM FACILITY.
- Clean up after yourself. If you are done with it, throw it away. If you dropped it, pick it up. If it is yours, it is your responsibility.
- Do not bring valuables with you (small electronics, excess amounts of money, expensive jewelry, iPads, etc.) The Center is not responsible for lost items.
- Student's cell phones should not be used during valuable class time – if they are used continuously, their phone may be confiscated until the end of class.
- If it's not yours don't touch it. Leave equipment, props, costumes and materials alone and in their place. If you break it, you are responsible for it.

DISCIPLINE: Our policy is in the belief that the majority of students can be redirected into a more appropriate behavior in each situation. Our staff is instructed in positive reinforcement and redirection techniques. When a student seems not to be responding to redirection, and disruptive behavior continues, it can result in that student being asked to sit out and not participate until behavior improves. If the improper attitude continues the parent(s) will be notified. The third major infraction can lead to the student being expelled from the program with no refund of tuition given. Harmful behavior to him/herself or any other individual will not be tolerated and can lead to immediate dismissal.

#14. DROP OFF/PICK UP

Please refer to the following directions for easy and SAFE parent drop off and pick up.

Next Stop Broadway's Security Attendant will be located at the top of the main entrance ramp during all class times. A teaching assistant will also be stationed at the main entrance prior to the start of all class times. If you arrive late for classes, check in with the Security Attendant at the front to be escorted safely to class.

DISMISSAL: Students will be escorted to the circular drive after their group class for easy parent pick up. It is imperative that families adhere to the pick-up procedures to ensure the safety of students, staff, and families.

- **EVERY CAR NEEDS A SIGN WITH YOUR STUDENT'S NAME CLEARLY MARKED AND PLACED IN YOUR FRONT WINDOW.**
- **NO PARKING IN THE CIRCULAR DRIVE – THIS IS A FIRE LANE AND VIOLATORS WILL BE TICKETED.** Please understand you are creating an unsafe situation for everyone. If you are entering The Center for any reason, you must park your car in the designated parking lot.
- **WHEN YOU APPROACH THE PICK UP AREA, PULL UP AS FAR AS POSSIBLE AND YOUR CHILD WILL BE ESCORTED TO YOUR VEHICLE.**
- Please be courteous to all our other drivers – stay in your vehicle, use caution, and drive safely.

Private students report directly to the NSB office to wait and confirm their instructor's location. Private students should report back to the NSB Office to await pick up.

